



# UW&

## Student Employment

There are two types of employment available to UW-La Crosse students:

**Federal Work-Study** is a program for students who demonstrate financial need as determined by the Free Application for Federal Student Aid (FAFSA). Students will be assigned a position based on experience and preferences, matching up with department requests.

**Student Help**, unlike Federal Work-Study, is not a need-based employment program. Many positions are available on campus.

# UW&

## FINANCIAL AID

1725 State St.  
La Crosse, WI 54601 USA  
phone 608.785.8604  
fax 608.785.8843  
email: [finaid@uwlax.edu](mailto:finaid@uwlax.edu)

[www.uwlax.edu/finaid](http://www.uwlax.edu/finaid)

### Am I eligible to work on campus?

To be eligible you:

- Must be enrolled at least half-time
  - Undergraduate, at least six credits/semester
  - International students must be enrolled full-time (12 credits undergraduate, nine credits graduate)
- Must be eligible to work in the U.S.
- Must complete all required forms

### I wasn't awarded Work-Study, can I still work on campus?

- You can contact the campus department(s) you are interested in and inquire about potential Student Help job opportunities
- For information on available on or off-campus job opportunities, check out Handshake at: [www.uwlax.joinhandshake.com/login](http://www.uwlax.joinhandshake.com/login)



### I was awarded Federal Work-Study. What do I need to know?

- If you accept Work-Study as part of your financial aid award, you must complete a Work-Study Assignment Questionnaire
- You will be assigned to an on- or off-campus department based on your responses to the questionnaire and the needs of the departments.
- Actual hours are determined by the department. Students typically work 6-10 hours per week
- The amount of the award is the maximum amount you can earn through the Work-Study program for that school year. If you don't earn the entire amount, it will not carry over to the following year. However, any unearned Work-Study from the Fall may carry over to the Spring semester
- You will only be paid for the hours you work. You will receive a bi-weekly paycheck. Your earnings will not be credited directly to your student bill

### How much will I get paid?

- At least \$9.00 per hour.
- Some jobs have a higher wage based on the skill level needed for the position

### How will I get paid?

- Direct deposit into your personal bank account
- Paid every two weeks for hours worked in the previous two-week pay period

### How many hours can I work?

- A maximum of 25 hours per week while classes are in session
- A maximum of 40 hours per week when classes are not in session

# Student Employment

## On-campus departments that typically hire first year students:

### Chartwells Dining Services

Accepts applications online. To apply go to:  
[www.uwlax.joinhandshake.com/login](http://www.uwlax.joinhandshake.com/login)  
3217 Student Union & Whitney Center (lower level)

### Murphy Library

For an application go to:  
[www.uwlax.edu/murphylibrary/our-people/student-employment](http://www.uwlax.edu/murphylibrary/our-people/student-employment)

### Recreational Sports

[www.uwlax.edu/recsports/join-our-team/how-to-apply](http://www.uwlax.edu/recsports/join-our-team/how-to-apply)  
Jeff Keenan | 608.785.5228 | [recoffice@uwlax.edu](mailto:recoffice@uwlax.edu)

### Department of Grounds Services

Anthony Meidl | 608.785.8581 | [ameidl@uwlax.edu](mailto:ameidl@uwlax.edu)

### Department of Custodial Services

Ryan Ray | 608.785.8593 | [r-ray@uwlax.edu](mailto:r-ray@uwlax.edu)

### University Centers/3200 Student Union

[www.uwlax.edu/university-centers/student-employment/now-hiring](http://www.uwlax.edu/university-centers/student-employment/now-hiring)  
Michael Slevin | 608.785.8892 | [mslevin@uwlax.edu](mailto:mslevin@uwlax.edu)

### Residence Halls

[www.uwlax.edu/reslife](http://www.uwlax.edu/reslife) (choose Employment Opportunities)  
Check with your Resident Assistant or Hall Director

### Intercollegiate Athletics

Accepts applications online:  
[www.uwlax.edu/sports/2022/7/14/StudentEmployment/now-hiring](http://www.uwlax.edu/sports/2022/7/14/StudentEmployment/now-hiring)  
Carly Sprouse | 608.785.5178 | [cssprouse@uwlax.edu](mailto:cssprouse@uwlax.edu)

### Other University Departments/Offices

Contact departments/offices related to your field of study or interests.

## OFF-CAMPUS JOBS

For information on available off-campus job opportunities, check out Handshake at:

[uwlax.joinhandshake.com/login](http://uwlax.joinhandshake.com/login)



## Employers Who Offer Part-Time Job Opportunities With a Tuition Benefit

These La Crosse employers offer **education benefits** that may include tuition reimbursement, tuition assistance and/or scholarships!

- Altra Federal Credit Union
- Barnes & Noble
- Best Buy
- Big Lots
- Boys & Girls Club
- Brookdale Senior Living
- Burger King
- Chick-Fil-A
- Chipolte's
- City of La Crosse
- Comfort Keepers
- Coulee Bank
- Culver's
- FedEx
- Festival Foods
- Goodwill
- Gundersen Health System
- H & R Block
- Hardee's
- Home Depot
- Inland Printing
- Innovative Services, Inc.
- Kentucky Fried Chicken
- Kohl's
- Kwik Trip
- La Crosse Area Family YMCA
- Maurice's
- Mayo Health System
- McDonald's
- Optum Serve
- ORC
- Pizza Hut
- Starbucks
- Taco Bell
- Target
- UPS
- U.S. Cellular
- Verizon Wireless
- Wal-Mart
- Wells Fargo
- Wendy's

