**MINUTES** **for Friday, September 25, 2020**  CBA Curriculum Committee

Meeting held virtually via Teams

Members Present:, Justin Kilchenmann (ACC), Adam Hoffer (ECO), Shiang Liu (FIN), Chun-Lung “Nic” Huang (IS), Uzay Damali (MGT), Maggie McDermott (MKT),

Others in Attendance: Mary Hamman (ex-officio member), Nicole Vidden (Dean’s Office), Laurie Miller (AOL)

Convened by Maggie McDermott (MKT) at 2:04 pm.

1. Motion (seconded) for approval of the minutes from April 24, 2020 (6/0/0).
2. McDermott was nominated as Chair and Kilchenmann was nominated as Recorder. No other nominations were put forth and as such were approved (6/0/0).
3. The Committee’s charges for 2020-21 were discussed.

1. Work in cooperation with Math colleagues on MTH 175 revision for the 2021-22 catalog.

2. If time permits consider a Quantitative Literacy Learning Objective

3. Submit a proposal for Writing in the College.

4. In collaboration with AOL and with input from IBAC, revise the global LO.

5. Reconsider the requirements for the Business Administration Minor. The minor currently requires 36-37 credits, which is in violation of university policy to be 18-24 credits.

6. Consider permanently striking the 54 credit requirement from CBA Admission.

Interim Dean Brooks suggested we remove charges 3 and 6. Some committee members felt that significant progress was made on charge 3 and it should not be removed. McDermott stated that she would follow-up with James Murray to see the status of his work on that charge.

It was agreed to remove charge 6. It was agreed that that should be part of a larger effort to examine whether particular courses should be open or closed to students before they are admitted to the CBA, including an examination of course prerequisites.

It was agreed that we would keep the other charges, with an emphasis on the verbiage “if time permits” in charge 2.

There was some discussion regarding global rubrics being updated by the University for general education courses.

McDermott suggested we split up and have Committee members tackle specific charges as we did last year. Huang and Damali will work on charge 4. Hoffer and Kilchenmann will work on charge 5. Liu will be assigned to a charge. McDermott will continue to work with Hamman on charge 1.

1. We discussed CIMs requiring review. A CIM for MKT 470 had recently been submitted, which is a sales course that was offered as MKT 400. We also discussed ECO 307 and the Accounting Credit by Exam Policy. Disposal of those CIMs will be conducted via a Qualtrics survey, as per Committee policy.

Motion (seconded) to approve changes to MGT 308. The prerequisite changed to remove junior standing. After discussion, the CIM was approved (6/0/0).

1. It was decided that future meetings will be held according to the CBA Friday Meeting Schedule. The next meeting will be held on Friday, October 23. It was decided that meetings will start at 1:00 pm. McDermott agreed to send out a Doodle poll regarding a November and/or December meeting since one is not scheduled on the Friday calendar. It would depend on whether a December all-college meeting will be held.

Meeting adjourned at 3:13 pm.

Respectfully submitted by Justin Kilchenmann, Recorder