

Joint Planning & Budget Committee Agenda

1:15 p.m., February 12, 2025

In person, Student Union 2310 – Senate Chambers

Guests may join via Teams [[Join the meeting now](#), Meeting ID: 215 410 043 365

Passcode: sY2nW3Z3]

Recorder: Kim

JPB Committee and Ex-Officio Members in Attendance: Bearhart (via Teams), Brooks, Craig, Engen (via Teams), Ericson, Figueroa, Galbraith, Grattan, Gray, Grunwald, Guyer (via Teams), Hohman, Ives, Jax, Kim, Kunkel, McAndrews, Morgan, Narcotta-Welp, Newton, Pope, Richter, Roraff, Schweiger, Talbot, Thomsen, Thoune, Trnka (via Teams), Walz (via Teams), Weston, Wycoff-Horn, Yu

Excused: Achenreiner, Beeby, Ziegelman

Agenda:

1. Introduction of New Committee Member
 - a. New member Grant Hohman, Student Association. Welcome!
 - Replacement of Avery Ladd-Winders
 - b. Vote for a new student representative on the Executive Committee
 - Grant Hohman was elected to serve as the Student Association representative.
2. Approval of Meeting Minutes
 - a. 1/29/2025 – Motioned/Seconded/Passed
3. Continue to discuss frequently asked questions related to finance and budgeting (please see the *FAQs* file)
 - a. Discuss Faculty Senate's FAQs today (Student Association's, ASC's, and USC's FAQs were discussed in the December and January meetings)
 - Anne Galbraith clarified the Faculty Senate's FAQs.
 - Heather Talbot asked about the JPB's role.
 - Betsy Morgan reminded the JPB's role is to serve as an advisory to the Chancellor.
 - Chia-Chen Yu indicated that enrollment management would be invited to present.
4. Agenda Items for Spring 2025 (**newly added questions highlighted in yellow**)
 - a. The Chief of Staff's role (Stacy Twite, Chief of Staff; 2/12 confirmed)
 - Introduction of the Chief of Staff's role. Responsibilities, preferred communication methods, role at the university and System levels
 - How the JPB could assist and what advice they can provide to the Chief of Staff and Chancellor's Office?
 - **JPB's role in strategic planning**
 - Any additional information the JPB Committee should learn about the Chief of Staff.
 - JPB Committee's additional suggestions and questions

- Stacy Twite described her role as the Chief of Staff.
 - Her responsibilities include serving as a partner and advisor to the Chancellor, representing UWL positively, coordinating strategic alignment, and serving as the legislative liaison.
- b. Finance, Budget, & Capital Projects (Division of Administration and Finance; 3/12 confirmed)
- Update of State and UW System budgets & capital projects
 - Capital budget projects and priority at UWL
 - Frequently asked questions related to finance and budgeting. This list of FAQs should be available at the end of this semester.
 - CFO's vision, philosophy, and leadership style in planning and budgeting processes. How the JPB could assist and what advice they can provide?
 - JPB Committee's additional suggestions and questions
- c. Enrollment Forecasting and Planning for START and General Education & Enrollment Management (Provost's Office and Admission Office)
- How is the enrollment target set? The question is more about prospective students' interest in certain majors and colleges. Did UWL set a number of students to admit for each college? Or did UWL admit students regardless of students' intended majors?
 - What is UWL's maximum capacity for incoming students and total enrollment? At what point?
 - Projection and enrollment management for current students and the START program
 - Does UWL have the data to show incoming students with credits, for the number of Advanced Placement (AP) credits and which courses? Good information to help plan sections and seats for General Education.
 - It would be helpful for the JPB to learn the level of coordination among offices and colleges for enrollment management.
 - Course sections: It would be helpful to know the number of sections and seats needed so the colleges and departments could reserve and/or allocate resources early before students start to register.
 - Projection and plan for the change of enrollment from the new General Education Program
 - JPB Committee's additional suggestions and questions
- d. Overall questions to the Chancellor, Provost, and CFO
- Financial impact if the \$855 million state budget request is not approved or partially approved
 - o UW System's and UWL's plans. How would UWL address the financial impact? Will the System give each institution the autonomy of funding strategies, e.g., increasing tuition? Any long-term plans and strategic priorities?

- UWL's plan and preparation for the impact on DEI and federal grants and programs due to the President's executive orders. UW System's plan and guidelines?
 - Career progression for university and academic staff. Follow up and next steps?
5. Spring 2025 Meeting Dates for JPB (presenters in parentheses)
 - 2/12/2025: The Chief of Staff's role (Chief of Staff, confirmed)
 - 2/26/2025
 - 3/12/2025: Finance, Budget, & Capital Projects (CFO, confirmed)
 - 3/26/2025
 - 4/23/2025: Discussion of future JPB goals (tentative)
 - 5/07/2025: Wrap-up & conclusion (tentative)
 6. Chancellor's update
 7. Provost's update
 - a. Spring 2025 enrollment is strong
 - b. Lots of hiring processes are ongoing in the spring semester
 - c. Academic Affairs continues to face salary issues
 8. CFO's update
 - a. Workday will be rolled out soon.
 - b. The first communication on the ATP/Workday cutover plan is expected to be out later this week.
 9. Adjournment – 2:14 pm

JPB Goals for 2024-25

1. To consider each agenda item in the context of its support for the strategic plan
2. To assist the University in planning for the next 3-5 years, budgeting to support that plan, and outlining longer-term planning needs
3. To educate the university community on how the strategic plan, enrollment management, capital budget projects, and State of Wisconsin budget impact the current priorities and future planning of UWL

JPB Executive Committee Members

Pearl Bearhart, Academic Staff
Ju Kim, Dean
Grant Hohman, Student Association
Tim McAndrews, Faculty
Mary Grattan, University Staff
Chia-Chen Yu, Chair