Joint Planning & Budget Committee Minutes
1:15 p.m., November 13, 2024
In person, Student Union 2310 – Senate Chambers

Guests may join via [MS Teams](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_OGUyNGViY2MtYzMxOC00ZDNlLTg5MGItN2RlOGY4MTA0MGZh%40thread.v2/0?context=%7b%22Tid%22%3a%22c279a0a4-f5c5-406e-9a25-485c30385aa6%22%2c%22Oid%22%3a%227d4711c1-6322-4e83-b91e-d02e4e261ad7%22%7d) [Meeting ID: 228 517 848 568 Passcode: 5K4Her]

Recorder: Ericson

PB Committee and Ex-Officio Members in Attendance:: Achenreiner, Bearhart (via Teams), Beeby, Brooks, Ericson, Figueroa, Galbraith, Grattan, Grunwald, Guyer, Jax, Kim, Kunkel, Latus, McAndrews, Morgan, Narcotta-Welp, Newton, Pope, Richter, Roraff, Schweiger, Talbot, Thoune, Trnka (via Teams), Vinney, Walz, Weston, Wycoff-Horn, Yu, Ziegelman

Agenda:

1. Approval of Meeting Minutes
	* + - 1. 10/30/2024
	1. *Motion to approve – Andrew Ericson, second by Mary Grattan, approved unanimously.*
2. JPB Executive Committee
	* + - 1. *Executive committee met recently, and discussed goals for the year, those are listed below. They also discussed future agenda topics and discussed a proposal to gather frequently asked questions, that could guide future meetings. To gather these FAQs, the executive committee plans to reach out the leaders of the different shared governance groups and ask for three or so FAQs from their respective group. There was feedback from the committee that it might be helpful to provide some “guardrails” for what sort of questions could be asked. Another recommendation to include a link to the Budget 101 presentation, when those requests go out. Other items or possible topics can continue to come in. Additionally, they set a schedule for remaining meetings of the academic year. There was concern about the April 9th date for JPB. That meeting will not be included in the meeting invitations.*
		1. JPB Goals for 2024-25
			+ To consider each agenda item in the context of its support for the strategic plan
			+ To assist the University in planning for the next 3-5 years, budgeting to support that plan, and outlining longer-term planning needs
			+ To educate the university community on how the strategic plan, enrollment management, capital budget projects, and State of Wisconsin budget impact the current priorities and future planning of UWL
		2. Agenda Items for Fall 2024 Meetings (presenters in parentheses)
		3. 11/13
* Pillar leads for the four pillars have the 2024-25 action steps associated with the goals submitted to the Provost\* (Provost)
* 12/11
* Minds Matter: Public Health Approaches to Student Mental Health (Provost and Crystal Champion)
	+ 1. Future Agenda Items
* Chancellor’s vision, philosophy, and leadership style in planning and budgeting processes. Chancellor’s expectations from the JPB Committee
* Chancellor’s preliminary plan for strategic planning
	+ 1. Potential Topics/Plans for Spring 2025
* Gather frequently asked questions related to finance and budgeting
* e.g., possibility of tuition waiver benefits for employees
* Capital budget projects and priority at UWL
* The Chief of Staff’s role?
	+ 1. Tentative Spring 2025 Meeting Dates for JPB

1/29/2025

2/12/2025

2/26/2025

3/12/2025

3/26/2025

~~4/09/2025~~

4/23/2025

5/07/2025

1. Chancellor’s update
	1. *Attended system meeting in Madison about budget, no decisions were made. Met with some key individuals last week about Prairie Springs. Continuing to meet with stakeholders in the community, and continuing to make rounds on-campus, recently met with a small group of CSH faculty and will meet with some CBA faculty soon. The Women’s Soccer Team won their conference!*
		1. *A question about what he is hearing from community stakeholders. Some are refamiliarized themselves with what is happening at UWL. Others are excited about opportunities to partner with the University.*
2. Provost’s update
	1. *No update.*
3. CFO’s update
	1. *Graff Hall HVAC phase 1 is nearing completion, phase 2 will begin in January. REC Climbing wall, is running 1 week behind. Planned reopening of Climbing Wall will occur in early Spring semester. Morris all-gender bathrooms project is completed.*
		1. *Questions about the Tree Lighting Event, if there was a way leverage the event into something bigger given the great turnout.*
			* *This was the second year of this event. There could be opportunities to leverage the good turnout. Suggestions are welcome! But there is some benefit to having a lowkey event, with little structure.*
		2. *ATP workshop on 11/14/24 from 1-3pm on the 3rd floor of the Student Union.*
4. Presentation: Pillar leads for the four pillars have the 2024-25 action steps associated with the goals submitted to the Provost\* (Provost)
	* 1. *HLC will be looking for a plan with action steps that are being followed. The new action steps created by the pillar leads and approved by JPB last year. Universities of Wisconsin strategic plan goals were mapped against the UWL Strategic Plan and its subsequent goals. There has been some shifting of the pillar leads. Each action has its respective pillar, goal, 24-25 action, and responsible party(ies). Provost Morgan went through each pillar and their 24-25 action steps.*
			+ 1. Ask JPB feedback on the action steps developed for the goals
		2. *Question about overlap with Universities of Wisconsin Strategic Plan, regarding career progression, and it not being on UWL updated plan. Because the updated UWL plan is to guide until the next strategic plan, which will begin soon, not everything of interest to the campus may be included. But these sorts of topics will likely come up in the upcoming strategic planning process.*
		3. *Question about how this updated UWL Strategic Plan aligns with other divisions, colleges, etc. and their strategic plans. Generally, its preferred to have the campus-wide strategic plan to guide others, however if that falls behind, it may be necessary for individual units to go ahead and generate their own.*
		4. *Provost Morgan and Chancellor Beeby, both provide some insight and thoughts about the length of time that a strategic plan should be, and where this upcoming process would be starting at, which was effectively from scratch.*
			+ *Motion to endorse by T.J. Brooks, Second by Troy Richter, unanimously approved.*
5. Adjournment
	1. *Meet adjourned at 2:16pm. Respectfully submitted, Andrew Ericson.*

\*Note: Pillar leads for the four pillars in the “Revised Strategic Planning Goals” document (please see updates highlighted in yellow)

1. Pillar: Investing in our People: Stephanie Pope & Julia Getchell

2. Pillar: Achieving Excellence Through Equity and Diversity: Stacy Narcotta-Welp and Nevin Heard

3. Pillar: Community Engagement: Lisa Klein and Marie Moller

4. Pillar: Transformative Education: Betsy Morgan and Sandy Grunwald

**JPB Executive Committee Members**

Pearl Bearhart, Academic Staff

Ju Kim, Dean

Emma Latus, Student Association

Tim McAndrews, Faculty

Sandra Vinney, University Staff

Chia-Chen Yu, Chair