Joint Planning & Budget Committee Minutes
1:15 p.m., December 11, 2024
In person, Student Union 2310 – Senate Chambers

Guests may join via [MS Teams](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NDUzMzgzNmUtM2U1OC00ODJjLTkwY2QtZjdkMzI1OGYyZDNk%40thread.v2/0?context=%7b%22Tid%22%3a%22c279a0a4-f5c5-406e-9a25-485c30385aa6%22%2c%22Oid%22%3a%227d4711c1-6322-4e83-b91e-d02e4e261ad7%22%7d) [Meeting ID: 291 499 424 330 Passcode: XbKZZE]

Recorder: Galbraith

JPB Committee and Ex-Officio Members in Attendance: Achenreiner, Bearhart (via Teams), Beeby, Brooks, Engen, Ericson, Figueroa, Galbraith, Grattan, Grunwald (via Teams), Guyer (via Teams), Jax, Kim, Kunkel, Ladd-Winders, Latus, McAndrews (via Teams), Morgan, Narcotta-Welp, Newton, Pope, Richter, Roraff, Schweiger, Talbot (via Teams), Thomsen, Thoune, Trnka, Vinney, Walz (via Teams), Weston, Yu, Ziegelman

Agenda:

1. Introduction of New Committee Member and Update
	* 1. New member Andrew Ives, ACS
		2. Change of student representatives

Vote for a new student representative on the Executive Committee (current student rep Emma Latus cannot attend spring meetings)

M/S/P that Avery Ladd-Winders serve as the new student rep

1. Approval of Meeting Minutes
	* + - 1. 11/13/2024

- M/S/P

1. Discuss frequently asked questions related to finance and budgeting (please see the *FAQs* file)
	* + - 1. Contacted the leaders of the four different shared governance groups on November 15 and asked for three or so FAQs from their respective groups

Student Association, Faculty Senate, Academic Staff Council (ASC), University Staff Council (USC)

Got Q’s from two groups (below), will follow up with the other two groups in the following weeks; comments were taken from JPB members regarding these items

Summary: CFO Pope said she can address SA’s Q’s in spring mostly; PV Morgan (and others) want to address the USC Q’s but need a tuition increase/ steady enrollment to do so

Student Association (SA)

1. What are the top financial priorities for the upcoming fiscal year?
2. How is the success of financial investments measured?
3. Is there a plan in place if state funding were to decrease?

University Staff Council (USC)

1. Compression. Wages of staff that have been employed for several years matches the compensation of new hires.  This creates a moral issue as well as a retention problem.
2. Progression.  University Staff welcomes the ability to better themselves for personal reasons as well as to benefit UWL and the campus community.
3. Wages.  As you mentioned, low wages continue to be a frustration.  Right now, a Custodian at UWL starts at $16.00 and could go to any local school district where the starting wage is at least $19.00 with similar benefits.  Likewise, an Admin Assistant at UWL can go to Western, La Crosse County or either of the local hospitals and start at $5.00 - $6.00 more per hour.
	1. Agenda Items for Spring 2025
4. Chancellor’s preliminary plan for strategic planning (Chancellor)
* Chancellor’s vision, philosophy, and leadership style in planning and budgeting processes. Chancellor’s expectations from the JPB Committee
* Chancellor’s preliminary plan for strategic planning
1. The Chief of Staff’s role (Stacy Twite, Chief of Staff; 2/12 confirmed)
* Introduction of the Chief of Staff’s role. Responsibilities, preferred communication methods, role at the university and System levels
* How the JPB could assist and what advice they can provide to the Chief of Staff and Chancellor’s Office?
* Any additional information the JPB Committee should learn about the Chief of Staff.
* JPB Committee’s additional suggestions and questions
1. Finance, Budget, & Capital Projects (Division of Administration and Finance; 3/12 confirmed)
* Update of State and UW System budgets & capital projects
* Capital budget projects and priority at UWL
* Frequently asked questions related to finance and budgeting. This list of FAQs should be available at the end of this semester.
* CFO’s vision, philosophy, and leadership style in planning and budgeting processes. How the JPB could assist and what advice they can provide?
* JPB Committee’s additional suggestions and questions
1. Enrollment Forecasting and Planning for START and General Education & Enrollment Management (Provost’s Office and Admission Office)
* How is the enrollment target set? The question is more about prospective students’ interest in certain majors and colleges. Did UWL set a number of students to admit for each college? Or did UWL admit students regardless of students’ intended majors?
* Projection and enrollment management for current students and the START program
* It would be helpful for the JPB to learn the level of coordination among offices and colleges for enrollment management.
* Projection and plan for the change of enrollment from the new General Education Program
* JPB Committee’s additional suggestions and questions
	1. Spring 2025 Meeting Dates for JPB (presenters in parentheses)

1/29/2025
2/12/2025: The Chief of Staff’s role (Chief of Staff, confirmed)

2/26/2025

3/12/2025: Finance, Budget, & Capital Projects (CFO, confirmed)

3/26/2025

4/23/2025: Discussion of future JPB goals (tentative)

5/07/2025: Wrap-up & conclusion (tentative)

* 1. Chancellor’s update
* Commencement is this Sunday- come join us!
* Keep people in mind who work on campus over the break
* Board of Regents meeting last week- response to the Deloitte Report on UWSA finances, two new programs approved
* Met with Sparta Chamber of Commerce (never had a UWL Chancellor there before)
* Talked about completion of Prairie Springs with legislators
* Budget process could be delayed
* Holiday Luncheon Dec. 12
	1. Provost’s update (ceded time since presenting later on)
	2. CFO’s update
* Will hear more as budget process continues
* For now, budget parameters are on Budget Office website
	+ Composite fringe rate as part of transition to Workday does not impact the individual (if anyone gets questions)
	+ Pay plan increase request is asking the State to cover the whole increase this time
	1. Presentation: Minds Matter: Public Health Approaches to Student Mental Health (Provost and Crystal Champion, Counseling Services Director)

Summary:

* It was a good choice to focus on mental health
* Improvements were made in coordinating efforts across campus
* Less evidence of an “overall” public health nature of the effort
* Goals- increase the focus on resilience

Questions were then addressed from JPB

* 1. Adjournment at 2:41 pm

Minutes submitted by Anne Galbraith

**JPB Goals for 2024-25**

* + 1. To consider each agenda item in the context of its support for the strategic plan
		2. To assist the University in planning for the next 3-5 years, budgeting to support that plan, and outlining longer-term planning needs
		3. To educate the university community on how the strategic plan, enrollment management, capital budget projects, and State of Wisconsin budget impact the current priorities and future planning of UWL

**JPB Executive Committee Members**

Pearl Bearhart, Academic Staff

Ju Kim, Dean

Emma Latus, Student Association

Tim McAndrews, Faculty

Sandra Vinney, University Staff

Chia-Chen Yu, Chair