

## Joint Planning &amp; Budget Committee Agenda

1:15 p.m., January 29, 2025

In person, Student Union 2310 – Senate Chambers

- Guests may join via [MS Teams](#) [Meeting ID: 293 219 754 141 Passcode: pnYM2W]

Recorder: Grattan

Alternate Recorder: Kim

## Agenda:

1. Introduction of New Committee Members and Updates
  - a. New members for replacement. Welcome!
    - Andrew Ives, ACS
    - Hailee Gray, Student Association
    - Sheri Craig, University Staff Council
  - b. Vote for a new USC representative on the Executive Committee
2. Approval of Meeting Minutes
  - a. 12/11/2024
3. Continue to discuss frequently asked questions related to finance and budgeting (please see the *FAQs* file)
  - a. Discuss Faculty Senate's and Academic Staff Council's (ASC) FAQs today (Student Association's and USC's FAQs were discussed in the December meeting)
4. Agenda Items for Spring 2025
  - a. The Chief of Staff's role (Stacy Twite, Chief of Staff; 2/12 confirmed)
    - Introduction of the Chief of Staff's role. Responsibilities, preferred communication methods, role at the university and System levels
    - How the JPB could assist and what advice they can provide to the Chief of Staff and Chancellor's Office?
    - Any additional information the JPB Committee should learn about the Chief of Staff.
    - JPB Committee's additional suggestions and questions
  - b. Finance, Budget, & Capital Projects (Division of Administration and Finance; 3/12 confirmed)
    - Update of State and UW System budgets & capital projects
    - Capital budget projects and priority at UWL
    - Frequently asked questions related to finance and budgeting. This list of FAQs should be available at the end of this semester.
    - CFO's vision, philosophy, and leadership style in planning and budgeting processes. How the JPB could assist and what advice they can provide?
    - JPB Committee's additional suggestions and questions
  - c. Enrollment Forecasting and Planning for START and General Education & Enrollment Management (Provost's Office and Admission Office)
    - How is the enrollment target set? The question is more about prospective students' interest in certain majors and colleges. Did UWL set a number of students to admit for each college? Or did UWL admit students regardless of students' intended majors?

- Projection and enrollment management for current students and the START program
  - It would be helpful for the JPB to learn the level of coordination among offices and colleges for enrollment management.
  - Projection and plan for the change of enrollment from the new General Education Program
  - JPB Committee's additional suggestions and questions
5. Spring 2025 Meeting Dates for JPB (presenters in parentheses)
- 1/29/2025
  - 2/12/2025: The Chief of Staff's role (Chief of Staff, confirmed)
  - 2/26/2025
  - 3/12/2025: Finance, Budget, & Capital Projects (CFO, confirmed)
  - 3/26/2025
  - 4/23/2025: Discussion of future JPB goals (tentative)
  - 5/07/2025: Wrap-up & conclusion (tentative)
6. Chancellor's update
- a. Updates on Strategic Planning
7. Provost's update
8. CFO's update
9. Adjournment

### **JPB Goals for 2024-25**

1. To consider each agenda item in the context of its support for the strategic plan
2. To assist the University in planning for the next 3-5 years, budgeting to support that plan, and outlining longer-term planning needs
3. To educate the university community on how the strategic plan, enrollment management, capital budget projects, and State of Wisconsin budget impact the current priorities and future planning of UWL

### **JPB Executive Committee Members**

Pearl Bearhart, Academic Staff  
Ju Kim, Dean  
Avery Ladd-Winders, Student Association  
Tim McAndrews, Faculty  
Vacant, University Staff  
Chia-Chen Yu, Chair