

**CASSH LEADERSHIP TEAM
MEETING MINUTES
October 28, 2024
3105 Student Union**

Meeting called to order at 2:15PM

PRESENT: Beth Boser (for Linda Dickmeyer), Samuel Cox, Omar Granados, Kathleen Hawkes, Antonio Jasiczek (for Pete Rydberg), Laurie Kinckman, Tommy Knoche, Brian Knudson, Bryan Kopp (for Kate Parker), Karl Kunkel, Terry Lilley, Víctor Macías-González, Timothy McAndrews, Jocelyn Newton, Britta Osborne, Lindsay Steiner, Adam Van Liere, Antoni Walker

ABSENT: Richard Breaux, Linda Dickmeyer, Tim Gongaware, Marie Moeller, Kate Parker, Pete Rydberg, Tori Svoboda

APPROVAL OF MINUTES FROM SEPTEMBER 23, 2024, MEETING: Motion to approve as distributed and revised by Mann, second by McAndrews. Approved by voice vote.

DISCUSSION:

- Julia Getchel (HR Director) – Introduced herself and provided a discussion of the coming transition to Workday on July 1, 2025.
- Taylor Wilmoth (CASSH Foundation Liaison) - Provided Foundation updates including One Day for UWL and Fundminer training.
- Leigh Parker (Director of Title IX and Compliance) – Introduced herself and provided an update and general discussion of Title IX compliance topics including the mandated reporter role.
- CASSH needs two faculty marshals for December Commencement. Please let Dean Kunkel know of any volunteers.
- According to UW Legal, syllabi are public documents and other course materials are faculty intellectual property. However, established institutional need (i.e. faculty member incapacitated or otherwise unable to continue teaching) can permit access to teaching materials, such as a Canvas site. Contract Dean Kunkel if you have questions or need clarification.

Meeting adjourned at 3:34PM

**NEXT CASSH LEADERSHIP TEAM MEETING
Monday, November 25, 2:15pm – 3:30pm
3105 Student Union (Fireplace Room)**