

Field Experience I & II

At-A-Glance

Before the Placement

- Field Experience Application will be sent via e-mail during the semester. Pay close attention to the due date!
- Students are prohibited from finding their own placements; requests can be made on the application or through the Office of Field Experience.
- Confirm you have an approved cooperating teacher letter.
- Be sure you have ID Badge, transportation, and professional clothing before your first day.

During the Placement

- Arrive on time, professionally dressed.
- **Only excused absences are illness of teacher candidate, illness of family, or funeral.**
- Keep running record of hours on Field Hours Log Document. Link and Instructions will be sent to you before your field experience begins.
- **Communication is Key! Contact the Office of Field Experience with any questions or concerns. Talk to your supervisor and cooperating teacher.**
- Be open to feedback.
- Be curious.

End of the Placement

- Field hours log will be converted to docusign and sent to the teacher candidate, the cooperating teacher, and the supervisor for signatures.
- Return any necessary badges/keys/IDs, if applicable.