**Grants for Grads Incentive**

**PROGRAM DESCRIPTION**

The UWL Graduate Strategic plan includes several action steps which include seeking additional funding for graduate students, faculty, and programs. To make progress on these goals, Graduate & Extended Learning will provide funding to graduate faculty and staff who submit grant or contract proposals to external funding sources that include a minimum of $50,000 in direct expenses that benefit graduate students, faculty, or programs. UWL faculty and staff with a current, continuing appointment at UWL are eligible to serve as principal investigators/project directors for external funding. The external grant or contract submission deadlines should fall between December 1, 2024 and November 30, 2025.

We will provide $2500 in overload funding per proposal. Groups of faculty working together on a single proposal may split the $2500 among them, if desired. Overloads will be paid when complete, i.e. the grant is submitted on time to the funding agency and has received the required university approvals. Selected applicants will be expected to work with the Office of Research & Sponsored Programs (ORSP) on proposal development and to obtain institutional review and approvals following the [UWL grant submission timeline](https://www.uwlax.edu/globalassets/offices-services/grants/orsp-checklist.pdf).

**Funding priority will be given to proposals that:**

* + Align with action steps listed in Vision 2026, the Graduate Education Strategic Plan
	+ Serve the greatest number of graduate students, faculty, and/or programs
	+ Enhance connections across graduate programs
	+ Demonstrate a realistic timeline for proposal development and submission

To be considered for funding, complete the application below. Applicants need to have the form signed by their Graduate Program Director, Department Chair, and College/School Dean. Applications will be reviewed starting on October 1, 2024, and as submitted after that or until all funds are expended. Applications will be evaluated and funding decisions made by the dean of Graduate & Extended Learning, in consultation with the other deans and the provost.

Funding decisions are generally anticipated to be communicated to applicants within two weeks from when the proposal is received. Please account for this when planning your timeline to ensure sufficient time for proposal development, review, and approvals leading up to the submission deadline. Applications to this program should generally be submitted at least eight weeks prior to the targeted external grant submission deadline.

Resources for identifying external funding sources can be found on the ORSP [External Funding page](https://www.uwlax.edu/grants/funding-sources/external/); in particular, the [Pivot Proquest database](https://pivot.proquest.com/) highlights extensive funding opportunities. Information and resources for proposal development can be found on the ORSP [How to Apply for Grants page](https://www.uwlax.edu/grants/how-to-apply-for-grants/).

**Grants for Grads Incentive Program**

**APPLICATION PROCESS**

Applications will be submitted using a DocuSign form linked on the Graduate Education website. Information requested within the application includes the following:

**Name of applicant(s)**

**Graduate Program(s) involved**

**Funding agency/sponsor**

**Funding program name and link to the guidelines/request for proposals**

**Grant or contract submission deadline**

**200-word description of what you anticipate proposing**

**Anticipated budget request (amount and general description of items to be requested; must be clear there will be at least $50,000 in direct expenses that benefit graduate students, faculty, or programs)**

**Signatures**

In the application, you will need to provide names and emails for the individuals listed below; after the DocuSign application is completed, it will be routed for their signatures. A signature by a director, chair or dean indicates that the program, department and college/school will permit the proposal to be developed if selected for incentive funding; it does not commit funds or staffing.

**Applicant**

**Program Director**

**Department Chair**

**Dean**