

**American Physical Therapy Association  
Credentialed Clinical Instructor Program Level 1**

**Thursday, January 9, 2025**

**7:30 am - 5:30 pm**

**&**

**Friday, January 10, 2025**

**7:30 am - 5:00 pm**

**University of Wisconsin–La Crosse**

**Health Science Center**

**1300 Badger Street**

**La Crosse, WI 54601**

**Instructors: Amy Taebel, PT, DPT, DCE & Alecia Thiele, PT, DPT, ATC, LAT, MEd, DCE**

Co-sponsored by:

University of Wisconsin-La Crosse Physical Therapy Program & American Physical Therapy Association

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The Credentialed Clinical Instructor Program (CCIP) is intended for health care providers who work primarily in a clinical setting and are interested in developing their teaching abilities. Participants will explore different aspects of the clinical learning environment and will learn skills and techniques necessary to provide a structured and effective learning environment for students. The goal is not to improve individual clinical skills, but to develop and refine each participant's ability to teach, instruct, and guide the development of his or her students.

The CCIP Level 1 course addresses the following:

- Describing the parallels between the characteristics of the practitioner and clinical educator
- Planning and preparing for physical therapy students during their clinical education experiences
- Identifying student learning needs and areas of competence
- Developing high-quality learning experiences for students at all levels of experience
- Supporting ongoing learning through clinical teaching methods, supervisory techniques, questioning, and effective feedback
- Developing performance evaluation skills
- Identifying and managing students with exceptional situations or problem performance
- Identifying legal implications for clinical educators, including issues presented by the Americans with Disabilities Act legislation, Medicare regulations, and the Patient's Bill of Rights

The CCIP Level 1 course is divided into two parts:

- Part I - Clinical Instructor didactic curriculum via an interactive course format
- Part II - Credentialing process to assess participant's achievement of curricular outcomes through a 6-station Assessment Center

Successful completion of the level 1 course earns physical therapists and physical therapist assistants with 1.6 CEUs/16 contact hours and the APTA Clinical Instructor (CI) Credential. Health care providers from other professions are eligible to receive 1.2 CEUs/12 contact hours, but are not awarded the CI Credential.

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Credentialed Clinical Instructor Program Level 1  
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**CCIP Level 1 Course Instructors:**

**Amy Taebel, PT, DPT, DCE  
Board Certified Clinical Specialist in Pediatric Physical Therapy**

Dr. Amy Taebel is a Clinical Associate Professor and the Director of Clinical Education (DCE) in the Doctorate of Physical Therapy Program at the University of Wisconsin-La Crosse. She has been in this position since 2016. Prior to working at the University of Wisconsin-La Crosse, Dr. Taebel worked for 23 years within several educational settings as a pediatric therapist, served 2 years as the director of a pediatric physical therapy private practice, and has practiced home health on a per diem status for 17 years. She received her BSPT degree in Physical Therapy in 1995 from the University of Wisconsin-La-Crosse and her Clinical Doctorate in 2012 from the College of St. Scholastica. She is also a Board Certified Clinical Specialist in Pediatric Physical Therapy since 2008.

Dr. Taebel obtained her APTA Certification as a trainer for the APTA Credentialed Clinical Instructor Program (CCIP) in 2019. She herself was also a clinical instructor for 20 years of her career. She has a passion for educating clinical instructors so that they can have more tools available to them when teaching students who will soon become our future colleagues.

Dr. Taebel is a member of the American Physical Therapy Association and APTA Wisconsin. She also belongs to the Academy of Pediatric Section and The Education Section. She is currently serving as a Delegate for the State of Wisconsin.

**Alecia Helbing Thiele, PT, DPT, ATC, MSED**

Dr. Alecia Thiele is an Associate Professor and the Director of Clinical Education (DCE) in the Physical Therapy Department at Clarke University in Dubuque, IA. She has been in this position since 1999, and she also served as Assistant Academic Coordinator of Clinical Education (ACCE) at the University in 1997. She received her BSPT degree in Physical Therapy in 1991 from the University of Wisconsin La-Crosse, her MS in Education in 2001 from the University of Wisconsin-Platteville, and her Clinical Doctorate in 2006 from Clarke University. She is also a certified athletic trainer and generational trainer.

Dr. Thiele has published and presented on professional behaviors, generational influences, clinical education, integrated clinical education, interdisciplinary medicine, technology and her experiences with Post Intensive Care Syndrome. She obtained her APTA Certification as a trainer for the APTA Credentialed Clinical Instructor Program (CCIP Level I) in 2000 and the Advanced CCIP Program (ACCIP Level II) in 2007, training hundreds of clinical instructors at the basic and advanced levels. She is a former 2-term, Treasurer for the Academy of Physical Therapy Education Section (APTE) and has also served as the Secretary, National Clinical Education DCE Co-Chair, Clinical Education Special Interest Group (CESIG) Secretary and CESIG Programming Chair for the APTE. She is a member of the Iowa Clinical Education Collaborative and has also served as the Site Coordinator for clinical education in her sports medicine practice area for the past 31 years. Her specialty area of clinical practice is sports medicine and athletic training. Alecia has been practicing physical therapy for the past 33 years and athletic training for the past 29 years.



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Thursday, January 9, 2025 & Friday, January 10, 2025**

**Registration:**

\*Registration DEADLINE: **Friday, December 13, 2024**

\*Registration instructions:

- You must submit an application for this course online. Follow instructions provided on the following pages to complete that.
  - Important online application note: payment should be **mailed** in (see below & registration form in this packet)
- **Mail** the following:
  - Registration form (page 7 in this packet)
  - Payment (see registration form on page 7)

Mail to: Angela Wiste  
University of Wisconsin-La Crosse  
1725 State Street, 4034 Health Science Center  
La Crosse, WI 54601

**\*All required registration materials MUST BE RECEIVED by UWL by Friday, December 13, 2024**

\*You will receive email notification of online application approval & when payment is received at UWL

**Vouchers:**

Vouchers are available to those who will commit to supervising one of our PT students in 2026 or who is otherwise approved by the UWL PT clinical education team. **Please contact Angela Wiste at [awiste@uwlax.edu](mailto:awiste@uwlax.edu) or 608-785-8471 for further details prior to registration.**

**APTA CCIP Cancellation/Course Refund Policy:**

Individuals must cancel their registration and request a full refund of APTA fees 72 hours prior to the start date of the course. If you purchased and received a hard copy of the CCIP course manual, it must be returned.

**CEU Policy:**

Please be aware that neither the Clinical Instructor Credential nor CEU credit will be awarded to any participant who does not attend the full program. As the course requirements clearly stipulate, individuals must attend all of the program to earn CEUs and the CI Credential (if a physical therapist or physical therapist assistant). Licensees should verify with their state licensing board for acceptance of CEUs by reviewing the relevant state practice act and/or administrative code. For more information, visit the following website: <https://www.fsbpt.org/Free-Resources/Licensing-Authorities-Contact-Information>

Successful completion of the level 1 course earns physical therapists and physical therapist assistants with 1.6 CEUs/16 contact hours and the APTA Clinical Instructor (CI) Credential. Health care providers from other professions are eligible to receive 1.2 CEUs/12 contact hours, but are not awarded the CI Credential.

# APTA CCIP Online System Instructions – Applicants



## Accessing Online System

To access the CCIP Online System, click the link below. You will be directed to a log in screen.

- If you **are** an APTA member, this will be your APTA login.
- If you **are not** an APTA member, click “Create a free account” and fill out the required information.

Link: <https://ccip.apta.org>

## Log in to your account.

Email, Member Number, or User ID

Password

Remember Me

[Forgot your password?](#)

**Log in**

## Don't have an APTA account?

 [Create a free account.](#)

OR

 [Become an APTA member](#) to get unlimited access to content.

[Learn about membership benefits.](#)

## Applicant Registration

1. Once you log in, you should see CCIP information at the top of the page.

### Applications

The **Credentialed Clinical Instructor Program (CCIP)** is taught throughout the year in both virtual and in-person formats. A list of course offerings with additional course information can be found on the [CCIP webpage](#).

- Courses are public (open to everyone) or private (invitation only).
- Registration for private courses requires a verification code for submission and administered directly by the course coordinator and/or trainer.
- **Course registrations close three weeks before the course start date.**

#### APTA's Course Registration Fees:

**Note:** The sponsoring organization may apply additional fees to cover course-related expenses.

Level 1 Course:

- \$100/members
- \$200/nonmembers

Level 2 Course:

- \$100/members
- \$225/nonmembers

**If you withdraw within 72 hours of the course start date, you will not receive a refund of the registration fees.**

#### Level 1 Course Manual:

The Level 1 course has transitioned over to an e-manual. Enrolled course registrants will receive an e-mail two days prior to the course start date with instructions on how to access the link to the e-manual. Hard copy manuals are still available, for an additional \$50 fee, up to two weeks prior to the course start date.

#### APTA Membership

2. Scroll down until you see the Level 1 Application and click Begin.

- [Managing the Exceptional Student](#)

#### Application

#### Status

☉ Level 1 Credentialed Clinical Instructor Course Application

Available

Begin

The Credentialed Clinical Instructor Program (CCIP) is intended for health care providers who work primarily in a clinical setting and are interested in developing their teaching abilities. Participants will explore different aspects of the clinical learning environment and will learn skills and techniques necessary to provide a structured and effective learning environment for students. The goal is not to improve individual clinical skills, but to develop and refine each participant's ability to teach, instruct, and guide the development of his or her students.

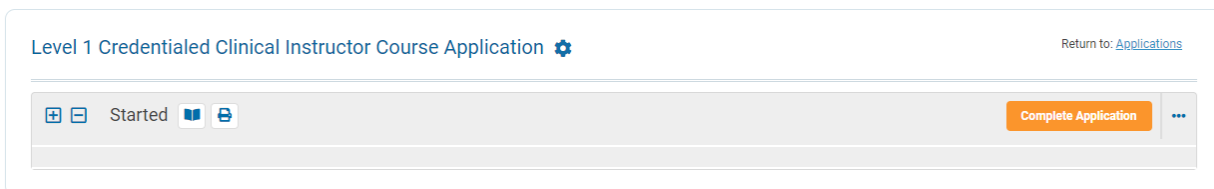
CCIP courses are taught throughout the year in both Canada and the United States, and enrollment is open to physical therapists and physical therapist assistants. Clinicians from other health care professions are also welcome to participate - courses regularly include speech therapists, occupational therapists, nurses, and more.

Successful completion of the course provides physical therapists and physical therapist assistants with 1.6 CEUs and the Clinical Instructor Credential. Health care providers from other professions are eligible to receive 1.2 CEUs, but may not be awarded the Clinical Instructor Credential.

3. A pop-up will appear asking whether you have previously taken **CCIP Level 1** course.
- If you have not taken the Level 1 course, click “No” and it will let you begin your application
  - If you have taken the Level 1 course, click “Yes.” You will be prompted to complete a questionnaire with details of your course if we do not have it on file. If you want to retake the course, please email [ccip@apta.org](mailto:ccip@apta.org).



4. At the top of the next page, click Complete Application and follow the instructions in the application.



## Registration

for the American Physical Therapy Association Credentialed Clinical Instructor Program Level 1  
at the University of Wisconsin-La Crosse  
Thursday, January 9, 2025 & Friday, January 10, 2025

Name: \_\_\_\_\_

Facility: \_\_\_\_\_

Facility Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**\*Payment must accompany this registration form** and includes the APTA course registration fee and materials (level 1 manual, Assessment Center, CI credential (PTs and PTAs only), CEU certificate, CI credential pin, and registry in APTA database), parking, & breakfast, lunch, & refreshments each day. Please indicate payment by checking the appropriate box:

- \$220.00 - APTA Member**
- \$320.00 - Non-APTA Member**

**\*Credit card payments are not accepted**

**\*Make check payable to: University of Wisconsin-La Crosse**

**\*Mail the following:**

- This registration form
- Payment

Mail to: Angela Wiste  
University of Wisconsin-La Crosse  
1725 State Street, 4034 Health Science Center  
La Crosse, WI 54601

**\*All required registration materials MUST BE RECEIVED by UWL by Friday, December 13, 2024**

**\*Do you have any food allergies or special dietary needs (gluten-free, vegetarian, etc.) and/or any request for disability or other accommodations?**

\_\_\_\_ Yes (please provide additional information below)  
\_\_\_\_ No

**For any questions or concerns, please contact Angela Wiste at [awiste@uwlax.edu](mailto:awiste@uwlax.edu) or 608-785-8471.**





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**Location:**

University of Wisconsin-La Crosse  
Health Science Center  
1300 Badger Street  
Room 2002 (both Thursday and Friday)  
La Crosse, WI 54601

**Directions & Campus Map:**

For directions to campus, visit: <https://www.uwlax.edu/admissions/directions/>  
For a campus map, visit: <https://www.uwlax.edu/map/>

**Parking:**

Parking is included in the course cost. Further information will be emailed to you closer to the course dates.

**Food:**

Breakfast, refreshments, & lunch will be provided each day and are included in the course cost. If you have any food allergies or special dietary needs (gluten-free, vegetarian, etc.), please note on the registration form mailed in and/or contact Angela Wiste at 608-785-8471 or [awiste@uwlax.edu](mailto:awiste@uwlax.edu).

**Course Manual:**

The level 1 course has transitioned over to an e-manual. The e-manuals are in a writeable .PDF format, with plenty of spaces added where participants can add notes in each section. Enrolled course registrants will receive an email two days prior to the course start date with instructions on how to access the link to the e-manual. Hard copy manuals are still available if desired for an additional fee of \$50 up to two weeks prior to course start date. Hard copy manuals can be ordered and paid for in the APTA online application system. **It is the participant's responsibility (NOT UWL) to order and pay for a hard copy manual if desired.** Hard copy manuals will be shipped two weeks before the course. They will be sent directly to participants to the address entered in the online application.

**Disability Accommodations:**

To request disability accommodations, please note on the registration form mailed in and/or contact Angela Wiste at 608-785-8471 or [awiste@uwlax.edu](mailto:awiste@uwlax.edu).

**Hotel Accommodations:**

Arrangements have been made with **Radisson Hotel La Crosse** for rooms at a reduced rate of **\$98.00 plus tax per night for a single king bed room or \$128.00 plus tax per night for a 2 queen beds room** for Wednesday, January 8, 2025 and Thursday, January 9, 2025. Rooms are available at the reduced rate **until Sunday, December 8, 2024** under the block name "UWL PT -CCIP". To make a room reservation, either call the hotel directly Monday - Friday, 9 am-5 pm at 608-784-6680 or use this specific booking link: <https://www.choicehotels.com/reservations/groups/TR04Q5>. Be sure to reference the block name when making a reservation by phone to get the reduced room rate. For more information on Radisson Hotel La Crosse, visit: <https://www.choicehotels.com/wisconsin/la-crosse/radisson-hotels/wi480>

**For other area accommodation locations and information, visit:**

<http://www.explorelacrosse.com/where-to-stay-in-la-crosse/>



## **Agenda**

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### **Thursday, January 9, 2025**

Health Science Center  
Room 2002

- 7:30 am Registration and breakfast
  - 7:45 am Section 1 - The Clinician as Clinical Educator
  - 9:45 am Break
  - 10:00 am Section II - Readiness to Learn
  - 12:00 pm Lunch
  - 1:00 pm Section III - Facilitating Learning in the Clinical Environment
  - 3:00 pm Break
  - 3:15 pm Orientation to the Assessment Center
  - 3:30 pm Assessment Center - Station 1
  - 4:00 pm Assessment Center - Station 2
  - 4:30-5:30 pm Adjourn (whenever you complete your Assessment Center)
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### **Friday, January 10, 2025**

Health Science Center  
Room 2002

- 7:30 am Check-in for day 2 and breakfast
- 7:45 am Section IV - Evaluating Performance and Providing Feedback
- 9:45 am Break
- 10:00 am Section V - Compliance and Regulatory Issues in Clinical Education
- 11:30 am Lunch
- 12:30 pm Section VI - Facilitating Success in Clinical Education
- 2:30 pm Break
- 2:45 pm Assessment Center begins - Stations 3, 4, 5, and 6
- 5:00 pm Adjourn



G

F

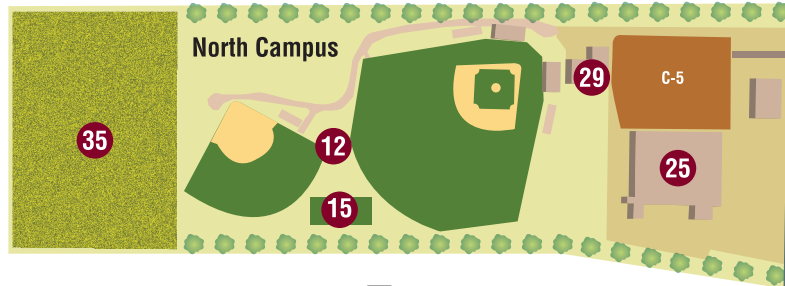
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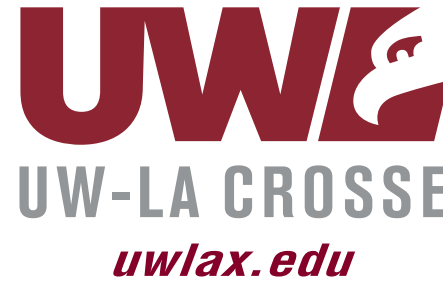
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A



- Commuter Parking (C Lots)
- Resident Parking (R Lots)
- M Motorcycle/Moped Parking
- P Parking Pay Station

1/4 mile ↑



1725 State St. | La Crosse, WI 54601



To Downtown La Crosse ←



RESIDENCE HALLS	
**1	Angell Hall - C2
**2	Coate Hall - D2
**3	Drake Hall - C3
*4	Eagle Hall - E3
**5	Hutchinson Hall - C2
6	Laux Hall - E6
*7	Reuter Hall - E6
**8	Sanford Hall - E6
*9	Wentz Hall - C3
**10	White Hall - D6
OTHER FACILITIES	
**11	Archaeology Center - B5
12	Baseball/Softball Fields - G3
*13	Cartwright Center - A5
*14	Centennial Hall - B4
15	Challenge & Ropes Course - F3
*16	Child Care Center - D4
*17	Cleary Alumni & Friends Center - E5
*18	Cowley Hall - C5
*19	Graff Main Hall - A5
*20	Health Science Center - C1
*21	Heating Plant - B51
22	Hetzl Fieldhouse - C7
23	Hoeschler Tower - B4
*24	Lowe Center for the Arts - B3
*25	Maintenance Building - G5
**26	Mitchell Hall - B6
*27	Morris Hall - A4
*28	Murphy Library - C4
*29	North Field Equipment Building - G4
*30	Parking Services - D5
	Police Services - D5
*31	Prairie Springs Science Center - C5
*32	Recreational Eagle Center - D3
*33	Roger Harring Stadium at Veterans Memorial Field Sports Complex - C6
*34	Soccer/Lacrosse Building - E7
35	Student Recreation Fields - G1
36	Student Union - D5
37	Veterans Memorial Field Sports Complex - D7
38	Veterans Memorial Monument - C6
39	West Campus Chiller Plant - C1
**40	Whitney Center - D2
*41	Wimberly Hall - D4
*42	Wing Technology Center - A4
*43	Wittich Hall - B5

\*Handicapped accessible  
\*\*Limited accessibility