

University Staff Council (USC) – Minutes

October 8, 2024 – 2:00-3:00 PM

UW-La Crosse, 325 Graff Main Hall

Call to Order – 2:00 p.m.

Roll Call –

Council Members in Attendance – Kim Schliebe, Bill Klein, Erika Pfeiffer, Domingo Carrion, Leslie Fell, Mary Grattan, Jenna Greene, Albie McKinney, Terrence Stika, Jeanne Voss

Absent – Jerry Fogel

Guests – Yoo Mee Howard, Karen Brandt, Amy Ticknor, Shirley Von Ruden, Andrew Sherman, Sherry Craig, AJ Bierworth, Karen DeSchepper, Traci Banning, Andrea Matson, Mikaela Schneider, Sandra Vinney, Anita Willis Frels, Sallie Coron

Approval of Minutes – Approved

Treasurer’s Report – Will report at the November meeting

Committee Reports –

University Staff Committees –

Bylaws – William Klein/Anita Willis-Freis
Nothing to report

Committee on Committees – Karen DeSchepper
Nothing new to report

Elections – Terry Stika/William Klein
Elections Committee hasn't met and won't till closer to spring semester.

Program, Grants and Fundraising (PGF) – Karen DeSchepper
Signed up for this year’s Rotary Lights. Karen will be attending planning meeting on 10/7.

Grants – Karen DeSchepper
Grant deadline was October 1 (for events between November 1-February 28). Still waiting for confirmation of 2024-2025 USC budget funding (grants are a big part of this budget).

Excellence Award – Karen Brandt
Nothing to report

Staff Recognition/Excellence Event – Karen Brandt/Susan Hall
Nothing to report

UW Shared Governance – Tracie Hodgdon
Report attached

UWL Joint Committees –

Academic Initiatives Oversight – Hannah Dull
AIDAC has not met yet. We start next week!

Parking Appeals – Mark Beckerjeck
Nothing to report

Textbook Oversight – Sandra Vinney

No meeting. Nothing to report

HR Advisory Committee – Kimberly Schliebe/Sheri Craig

Nothing to report

Title IX Advisory – Leslie Fell

Nothing to report

Chancellor's Joint Committees –

Environmental Sustainability – Hannah Dull/Erin Teegan

The Environmental Sustainability committee had the kickoff meeting on 9/13/24. A few discussions were had during the meeting:

1. Chancellor Beeby's charge to JCES for 2024
2. The agenda with minutes linked
3. The current committee membership/introductions
4. Last year's annual report.

The next meeting will be held today, 10/4/24. The main discussion will be around kicking off the discussion around a UWL specific reduction goal.

Joint Committee on Civil Discourse – Kailey Mael

Nothing to report

Joint Multicultural Affairs – Kimberly Schliebe

Nothing to report

Joint Planning & Budget – Mary Grattan/Sandra Vinney

Executive Committee Elections

USC Representative: Sandra Vinney

Charge and Remarks by Chancellor Beeby

Special charge: Please work with the pillar leads for the four pillars of the current strategic plan to provide proposed action steps to JPB associated with the goals endorsed in Spring 2024. JPBs role will be to provide feedback on the action steps to be helpful to the process.

- i. Increasing community engagement
- ii. Achieving excellence through equity & diversity
- iii. Investing in our people
- iv. Advancing transformational education

Upcoming meetings:

10/9

10/16 - Budget 101, location to be determined

10/30

11/13

12/11 Meeting pattern - Every other week starting Wed., Dec. 2

Old Business –

1. University Staff leave switching from calendar to fiscal year
 - a. Email was sent out with additional details
 - b. Clarification regarding banking leave
 - c. Clarification regarding taking vacation in the first half of the year/transition period (January 1-June 30, 2025) – talk to your supervisor if you are planning a vacation that would exceed the half-year allotment
2. Increase Community Engagement through volunteerism reminder

- a. Remember to log volunteer hours in UGetConnected!

New Business –

1. University Staff absorbing vacant position responsibilities (System-wide concern)
 - a. With budget cuts at other campuses, University Staff are having to absorb duties. Do we feel this is an issue at UWL? General consensus - No
2. System reorganization and reform proposal
 - a. UW Madison “breaking off” from System
 - b. Coming from the legislative side (not from System)
 - c. This is just talk at this point
3. Institutional Statement Policy
4. Interim Chalking Policy and Interim Activity on Campus Policy
5. Reminder of Open Enrollment
6. Exec Update
 - a. Chancellor Beeby – Meeting 09.24.2024
 - i. Chief of Staff
 - ii. Morale – Hopes that morale is improving; discussed retention, pay/perks/benefits, discussed ADAs and custodial staff starting pay;
 - iii. Chancellor Beeby will join us at our next meeting; be ready with questions, concerns, comments
 - b. Vice Chancellor of Administration and Finance Stephanie Pope – No meeting
 - c. Provost Morgan – No meeting
 - d. UWL Shared Governance
7. Bylaws Changes
 - a. Proposed changes to bylaws; most changes are housekeeping-type changes
 - b. Discussion
 - i. Rather than making “Shared Governance Madison Representative” a committee, make them a member of the Exec Committee (doesn’t make sense to have a committee of one) with the expectation that they would attend the weekly Exec Committee meetings as available; this would be a new role
 - ii. Clarify duties of Sharen Governance Madison Rep
 - iii. Edit wording so that we aren’t limiting ourselves
 - c. Will update with proposed changes and send out via email
 - d. First read; will present again at November meeting for second read and vote

ATP and Workday Update from Maren W. and David Kim

1. Vacation blackout dates next July
 - a. Broad blackout dates are for ATP Committee members and at this time do not extend to all University Staff; however, there may be select blackout dates next July related to go-live; David and Maren will get clarification
2. Lots of work going on behind the scenes
 - a. UX testing since August; overall feedback so far has been positive
 - i. There will be more self-service options, which means that there will be a shift in duties
 - b. Question regarding role-mapping – Still in progress, taking longer with Madison requiring additional changes
 - c. Preparing for UWL Workday demo sessions – First one is October 17 – and Workday open house in November
3. March-June will be the training period
 - a. As much as possible, lighten the load during that period so the focus can be on training

b. Because

4. Blackout periods for functions (expense reports, hiring, purchase orders, etc.); most of these blackouts will be in June; dates will be announced well in advance
5. If you are hearing anything or if you have questions, please let Maren or David or Exec know

Adjourned – 3:00 p.m.