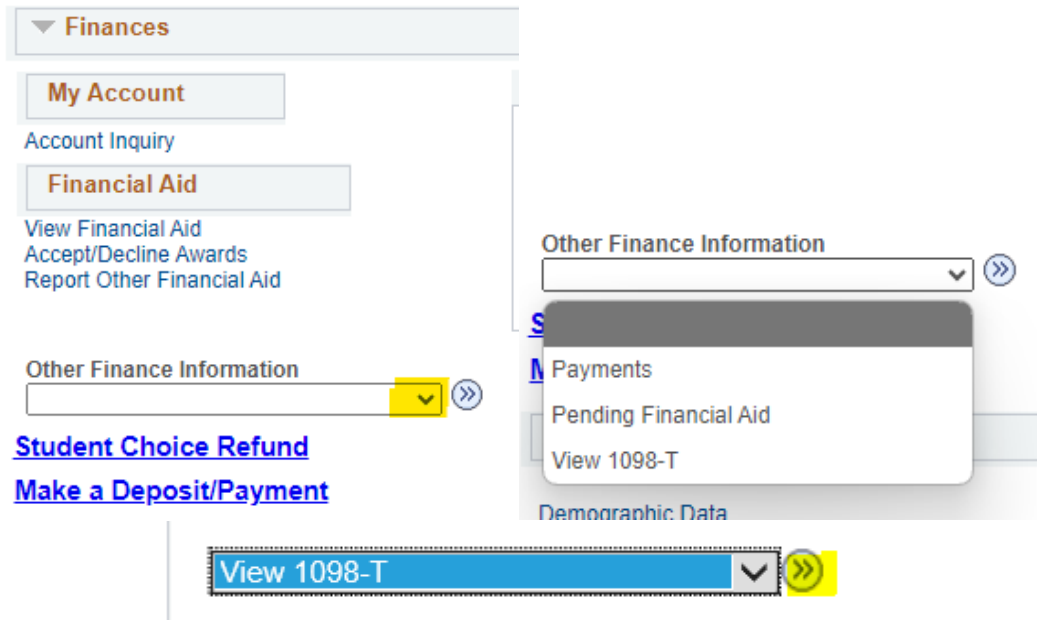


How Students can view their 1098-T

1. Log into your WINGS account. Go to the Finances section and from the Other Financial Information drop-down menu select View 1098-T, then click the arrows to the right of the drop-down menu.



2. If this is your first time accessing this information:
 - a. click Grant Consent to be able to view your 1098-T online.

[View 1098-T](#)

Years listed indicate which 1098-T statements are available for you to access. Please note that the Printed Date will only be visible for years you received a paper copy. Click the Tax Year hyperlink to view the 1098-T Tuition Statement. To view the details, click the Box Amount Tab. View the details by clicking on the hyperlink on the Amount field.

Note:

1. If you use a pop up blocker, you will have to disable it to display your 1098-T.
2. If there is no hyperlink for the amounts, detail information is not available. Please contact your Bursar's office should you need more information.

1098-T Report Selection

1098-T Report Selection					
General		Box Amount			
Tax Year	Version	Federal Tax ID	Description	Printed Date	Transmittal Date
2020	Original	██████████63	1098T Processing	01/04/2021	

i You have not consented to receive your 1098-T via on-line access. Select the Grant Consent push button to allow on-line receipt.

[Grant Consent](#)

- b. Read the agreement, then check the 'Yes' box and click Submit

1098-T Consent



1. 1098-T Consent Agreement

I agree to receive my 1098-T Tax form electronically through on-line access. Selecting the 'Yes, I have read the agreement' checkbox means you will no longer receive the 1098-T form via US mail. Select the Submit push button to always access your 1098-T on-line. Select the Cancel push button to return to the 1098-T Year selection.

The agreement is dated 01/05/2021 Yes, I have read the agreement

Cancel Submit

- c. Then click View 1098-T Selection

1098-T Consent



2. 1098-T Consent Confirmation



You have elected to receive your 1098-T electronically instead of through the US mail. Select the View 1098-T Selection button to continue viewing your 1098-T.

View 1098-T Selection

3. Click on the year you are wanting the tax document for.

View 1098-T

Years listed indicate which 1098-T statements are available for you to access. Please note that the Printed Date will only be visible for years you received a paper copy. Click the Tax Year hyperlink to view the 1098-T Tuition Statement. To view the details, click the Box Amount Tab. View the details by clicking on the hyperlink on the Amount field.

Note:

1. If you use a pop up blocker, you will have to disable it to display your 1098-T.
2. If there is no hyperlink for the amounts, detail information is not available. Please contact your Bursar's office should you need more information.

1098-T Report Selection

General

Box Amount



Tax Year	Version	Federal Tax ID	Description	Printed Date	Transmittal Date
2020	Original	██████████63	1098T Processing	01/04/2021	

4. Make sure to save and/or print the form. **Once the form is viewed, you will not receive a paper form.**