**UWL CAROL DOBRUNZ ENDOWMENT FUND**

**COVER PAGE & ABSTRACT**

Guidelines are provided in blue font as well as in the Carol Dobrunz Endowment Fund Request for Proposals (RFP). Delete all blue text and replace it with the requested information. The cover page must include all of the information below. Submit the final cover page as a PDF file.

1. **Project Title:** Provide a self-explanatory title.
2. **Area of Focus:**

[ ] Scholarship/Research

[ ] Teaching

1. **Start & End Dates of Project:** Enter the dates the conference will take place.
2. **Investigator:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Department/Organization** |
| Enter your name. | Principal Investigator (PI) | Enter your department. |

1. **Amount of Proposal:** $ Enter the total amount requested from this grant. The total may not exceed $1,000.
2. **Additional Funding Sources Applied for:** If you have already submitted or intend to submit this project to other internal or external sources, please indicate to which sources and when. Also note any department and/or college support. Otherwise, indicate “not applicable.”
3. **Abstract:**

Provide the information under the following headings:

*Conference Information*

List the title, location, and dates of the proposed conference the applicant will attend. Indicate whether the applicant will present at the conference.

*Award Criteria*

Does the applicant have at least a 75% appointment at UWL?

[ ]  Yes [ ]  No

How many years has the applicant been at UWL in their current role?

Applicant’s appointment type:

[ ]  Non-tenured faculty member

[ ]  IAS member with a continuing appointment

Is this a national conference within the applicant’s discipline?

[ ]  Yes [ ]  No

Has the applicant previously received this award?

[ ]  Yes [ ]  No

*Conferences the Applicant Attended the Year Prior to This Academic Year*

List any conference(s) the applicant attended during the year prior to this academic year, and indicate whether the applicant presented at each conference.